**Think for the Future Application Form**

**To apply for a role with us, please complete all parts of this application form and submit it along with your CV to contact@thinkforthefuture.co.uk**

|  |  |
| --- | --- |
| Which vacancy are you applying for? |  |
| How did you hear about this vacancy? |  |

**Part One: About You-**

1. **Personal Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| First Name: |  |  | Last Name: | DOB: |
|  | Address:  |
|  |  | Postcode: |  |
| Home Number: |  |  | Mobile Number: |  |
| Email Address: |  |  |
|  | National Insurance Number: |  |
|  | Do you have a right to live and work in the UK? | Yes [ ]  | No [ ]  |
|  | *You will be required to provide appropriate documentary evidence of this at interview. For examples of acceptable documents please see* [*www.ukba.homeoffice.gov.uk*](http://www.ukba.homeoffice.gov.uk) |

**Driving Licence**

|  |  |  |
| --- | --- | --- |
| **Do you hold a full, clean driving licence valid in the UK?** | Yes [ ]  | No[ ]  |
| *If no, please give details:*  |

**Convictions/ Disqualifications**

Please provide details below of any convictions which are not spent under the terms of the Rehabilitation of Offenders Act 1974. Note, we do not discriminate against most convictions/ disqualifications. Upon offer of employment we reserve the right to request a Disclosure and Barring Service check at Standard level and this disclosure will include details of cautions, reprimands or final warnings as well as convictions.

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1. **Application Questions**

Please answer the following questions. Note: we are not looking for very long answers so please keep your answers concise.

1. **Why are you interested in working for Think for the Future? Why does this role stand out to you?**

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1. **Why do you believe you are suited to this role? What makes you stand out from other applicants?**

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1. **What has been your biggest acheivement to date?**

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1. **What do you believe are the most important qualities of an effective youth worker? Do you believe you have these qualities? Please give examples in your answer**

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1. **What do you believe are the key ingredients that are needed for maximum engagement of young people in a session?**

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1. **Please outline a time you have helped to support a person in need and how your actions led to the resulting outcome**

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1. **Please list three strengths you have and provide a brief explanation for each one:**

|  |  |
| --- | --- |
| **Strength** | **Details** |
|  |  |
|  |  |
|  |  |

1. **Please list three weaknesses you have and provide a brief explanation for each one:**

|  |  |
| --- | --- |
| **Weakness** | **Details** |
|  |  |
|  |  |
|  |  |

\*Application form continued overleaf

1. **Your References**

Please give the names and addresses of your two most recent employers (if applicable). If you are unable to do this, please clearly outline who your referees are.

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| **Reference One:** |
| Name: |
| Job Title: |
| Organisation: |
| Address: |
| Email Address: |
| How does this person know you? |

|  |
| --- |
| **Reference Two:** |
| Name: |
| Job Title: |
| Organisation: |
| Address: |
| Email Address: |
| How does this person know you? |

*We reserve the right to contact any of your other previous employers within the last three years.*

1. **Your Availability**

|  |
| --- |
| Holidays already booked: |
| / / - / / | / / - / / | / / - / / |

**Working Availability**

Please use spaces below to state your availability for the following days of the week. Please specify the times you are free from and until for each day.

|  |  |
| --- | --- |
| Monday: |  |
| Tuesday: |  |
| Wednesday: |  |
| Thursday: |  |
| Friday: |  |
| Saturday: |  |

|  |  |
| --- | --- |
| Minimum notice needed to work: |  |
| Do you have regulations on hours you can work? | Yes [ ]  | No[ ]  |
| If yes please give details: |

1. **Declaration**

Please complete the following declaration and sign it in the appropriate place below. If this declaration is not completed and signed, your application will not be considered.

**Statement to be signed by the applicant -**

## *I agree that Think for the Future Ltd. can create and maintain computer and paper records of my personal data and that this will be processed and stored in accordance with the Data Protection Act 1998 and General Data Protection Regulation 2018.*

*I confirm that all the information given by me on this form is correct and accurate and I understand that if any of the information I have provided is later found to be false or misleading, any offer of employment may be withdrawn or employment terminated.*

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_

**Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**End of application form**